

## Institutional Support

The Institutional Support page collects information on the policy and programmatic supports for service-learning at your institution. These questions apply to policies supporting service-learning at your institution as a whole – it is not restricted to policies related to your Learn and Serve grant. The example shown here is for K-12 LSA grantees – the Higher Education and Community-Based versions have the same focus, but differ in the language on some questions.

7. Partners
8. Institutional Support
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**Institutional Supports for Service-Learning**  
 These questions are about **all** service-learning in your school/district.

30. How long have there been organized service-learning activities at your institution (e.g. regular, ongoing service-learning)?

One year or less  
 Two to five years  
 Six years or more  
 Don't Know

31. Please indicate which policies listed below are in place in your institution. For each type of policy, please indicate **Yes**, **No**, or **Don't Know**.

	Yes	No	Don't Know
a. Service-learning is recognized by the school/district as an improvement strategy in its strategic plan or improvement plan	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Service-learning is part of the board approved course curriculum in <b>at least one subject in at least one grade</b> in the school/district. <i>*(If yes, answer question 32)</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Service-learning is part of the board approved course curriculum in <b>at least one subject in every grade</b> in the school/district. <i>*(If yes, answer question 32)</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Service-learning is part of the board approved course curriculum in <b>at least one course that is a required for graduation</b> .	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Service-learning participants are formally recognized through the President's Volunteer Service Award	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Information about the President's Volunteer Service Award and other CNCS national service programs is provided to students	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If you answered YES to question 31b or 31c then please answer this question. Otherwise skip to question 33.

32. \* If service-learning is part of the board approved course curriculum in one or more subjects for one or more grades, please indicate the subjects. Check all that apply.

<input type="checkbox"/> Social Studies	<input type="checkbox"/> Foreign Languages	<input type="checkbox"/> Vocational/Career Education
<input type="checkbox"/> Language Arts/English	<input type="checkbox"/> Art/Music/Theater	<input type="checkbox"/> Advisory Period
<input type="checkbox"/> Science	<input type="checkbox"/> Physical Education	<input type="checkbox"/> Gifted/Talented

The first set of question on the Institutional Support page ask how long there has been service-learning at your institution and about specific policy supports for service-learning.

**Note:** for K-12 schools and districts, if you indicate that service-learning is part of one or more board-approved course curricula, please indicate the subjects for those courses.

33. During the past year, how many classes with service-learning activities in your school/district were created as a result of the Learn and Serve funds?

Estimated number of programs  Don't Know

34. During the past year, how many classes with service-learning activities were provided by your school/district overall?

Estimated number of programs  Don't Know

35. Indicate the extent to which the following policies/practices were present at your school/district over the past year:

	Never	Rarely	Occasionally	Frequently	Always	Don't Know
a. Service-learning is included in the school's/district's current professional development plans.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. The school/district has adopted and/or disseminated quality standards for service-learning (for example, the Essential Elements of Service-Learning).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Service-learning is included in new staff/teacher orientation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Service-learning is considered as one of the criteria for teacher/staff evaluations and/or in performance standards for teachers/staff.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Students are involved in decision-making about the service-learning activities in the school/district, for example, through an advisory council or other formal planning or decision-making body.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Parent and/or family volunteers help with service learning.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

36. During the past year, to what extent were the following available at your institution? Please indicate how regularly or widely each type was available.

	Never	Rarely	Occasionally	Frequently	Always	Don't Know
a. Financial support for planning, training, and implementation of service-learning projects or programs.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Reduction in teaching load to allow time for service-learning program development or supervision.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Technical assistance on planning or implementation of service-learning activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Recognition or rewards for teachers/staff for quality service-learning practice.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

The Institutional Support page also includes questions about how many new classes were created in the past year with LSA funds and how many classes with service-learning took place in your institution as a whole. For both questions, provide your best estimate, or check the "Don't Know" box.

LASSIE also includes questions about institutional supports for quality practice, such as inclusion of service-learning in program improvement plans, student involvement in decision-making, etc. Again, these questions apply to service-learning at your institution as a whole, not just your LSA-funded activities.

Provide your best estimate of the extent to which these supports are in place, or click the "Don't Know" button.